



The Job Title	Lead Summer Camp Counselor
Reports to	Community Programs and Camp Manager
FLSA Status	Regular Full-Time / Non- Exempt (seasonal)
Last Revision Date	February 2024

POSITION OVERVIEW:

Connolly Ranch Education Center is seeking seasonal Lead Day Camp Counselors to work collaboratively under the guidance of the Community Programs and Camp Manager to create positive learning opportunities that support Connolly Ranch’s Mission. This position will be committed to connecting children and families to nature through farm-based education and encouraging the next generation of environmental stewards in a fun outdoor environment.

At Connolly Ranch, kids and families learn about farm life, the role of animals, ecology, sustainability, and an appreciation for nature. We teach organic gardening, the sources and benefits of healthy foods and knowledge of how nature works to sustain us. Connolly Ranch supports a diverse community with more than 9,000 people visiting each year through field trips, family classes, events, early childhood programs, seasonal camps and open farm days.

A lead day camp counselor will have the opportunity to work with children ages 3 through 16 to engage and have fun in nature. You will organize and lead hikes, garden, play and learn about our farm animals, build forts, sing and dance, create art, and enjoy all the beauty that surrounds us at Connolly Ranch!

Start Date: June 12, 2024 (3 days of training + CPR certification)

End Date: August 9, 2024

Session Breakdown

#1: 6/17 - 6/28

#2: 7/1 - 7/12 (no camp on 7/4 & 7/5)

#3: 7/15-7/26

#4: 7/29 - 8/9

Work Schedule: Monday - Friday

7:30 am - 4:30 pm

Note: Stewards (ages 9 -12) Camp Counselor must be available for one overnight per session on the second Monday of each session.

ESSENTIAL JOB DUTIES:

- Ability to communicate and work with campers and provide necessary instruction to keep them safe (physically and emotionally) and engaged in activities.
- Ability to clearly communicate with peers and supervisors to maintain a positive, collaborative, and high functioning team environment.
- Be a role model for the other counselors and each camper in your group.
- Bring a positive attitude and desire to grow and learn as a person.
- Ability to observe camper and staff behavior, assess appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior management techniques.
- Provide opportunities for the group so that each individual experiences success during camp.
- Collaborate on the camp schedule and programming with your manager.
- Monitor and interact with campers during meals and all unstructured time.
- Create a welcoming family environment and effectively communicate with parents and caregivers about their children specifically and the program in general.
- Plan for equipment and supply needs in collaborations with other staff.
- Participate in staff meetings and special events as appropriate to ensure connection with the rest of the staff and the community.
- Other duties as assigned.

ADDITIONAL JOB DUTIES FOR A LEAD:

- Enriching program experience through co-developing and executing activities, weekly flows, curriculum, rituals, etc.
- Provide clear communication between the counselor team and management team on topics such as activity schedules, camper needs and program announcements as needed.
- Support operations of the program, ie. registration, parents communications, materials, and sharing of organizational information to families (upcoming events, important dates, etc.).
- Guild fellow educators and children by setting the tone and structure of the day and delegating necessary tasks.
- Model enthusiastic and positive participation in the program and with youth.
- Bring the joy and curiosity of learning into the program.

QUALIFICATIONS:

- High level of patience and empathy.
- Previous camp staff experience; prefer experience in leadership or supervision
- Desire and ability to work with children between the ages of 3 and 16 in an outdoor setting.
- Ability to lead educational experiences with children that cultivate critical thinking, communication, collaboration and creativity and to engage in, with and for nature.
- Effective time management – prepares in advance and ready to deliver activities.
- Ability to accept supervision and guidance and implement changes.

- Effective collaborator in team environments and committed to contributing talents to achieving the organizational mission.
- Excellent Communication Skills.
- Strong interest in developing camp programs
- General knowledge about gardening and farm animals and a passion for nature.
- Ability to effectively and professionally communicate with the management team.
- Adaptability as conditions change (number of students, weather and the like).
- Current CPR and First Aid; or willing to obtain during our staff training.
- Consistent transportation.
- Able to pass a criminal background check.

WORKING CONDITIONS:

- Ability to work in all weather elements.
- Able to hike up to 4 miles while attending to children's well-being and safety.
- Able to stoop, kneel, bend at the waist and reach on a daily basis
- Able to perform general office administrative activities: copying, filing, and keeping electronic records
- Able to lift and move up to 50 pounds occasionally
- Range \$22 - \$25. Hourly rate is based on experience

NOTE: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required and is not intended to be an exhaustive list of all duties, responsibilities or qualifications associated with this job.

Apply via email to Amy@connollyranch.org with your resume. See more information about the 2024 Summer Camp program on our [website](#).